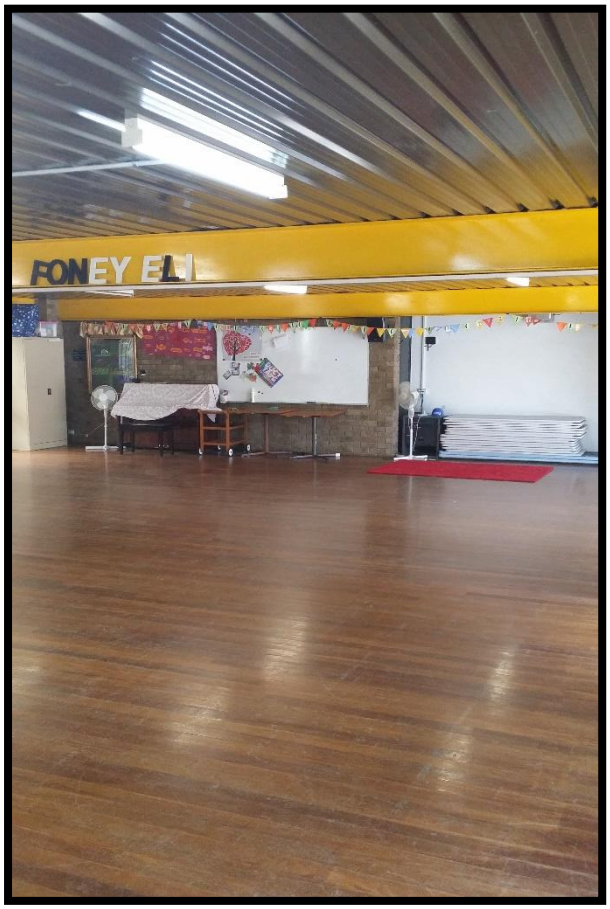
UPPER JOHN KNOX HALL



FEATURES

- Size: Approximately 8m x 14m
- Wooden floors
- Pedestal/floor fans
- Kitchen area
- Toilets – No direct access *(available downstairs, around the back of the building)*

RATE

Hourly: $32.00 (including GST)
½ day (4 hours): $110.00 (including GST)

AVAILABILITY

Day	Mornings	Afternoon	Evening
Monday	Available	Available	Available
Tuesday	*Unavailable*	Available	Available
Wednesday	*Unavailable*	Available	Available
Thursday	*Unavailable*	Available	Available
Friday	Available	12:00 – 3:30 pm	*Unavailable*

NB: Twice a year, this hall is not available, for 2 weeks at a time, when the Church hosts its Bi-Annual fundraising sales. Hirers will be given ample, prior notice.

If you are interested in the use of this room, carefully review the following Terms and Conditions before completing the *Use of Facilities Application Form* on our Website.

TERMS AND CONDITIONS OF USE OF FACILITIES

- Our facilities are available for use on a **recurring or long-term** basis only.

- We are unable to offer the use of our facilities on a single-use basis. This excludes Church events such as Weddings, Baptisms or Funerals.

- Use of our facilities must not impact on the mission and vision of the Gap Uniting Church and must not be in conflict with bookings of a similar nature that might already be in place.

- **Insurance and Indemnification:**
  - The User agrees to effect public liability insurance for an amount of not less than $10 million per occurrence. A Certificate of Currenc**y** must be provided to the Church before any application can be approved.
  - The User agrees to keep the policy in force for the duration of the period of use, and to submit a copy annually upon the renewal of such policy.

- A **Licence Agreement** and **Certificate of Currency** must be submitted to the church at least three weeks before the commencement of use.

- The User agrees to be responsible for all first-aid requirements during the use of the premises.

- The use of alcohol is strictly prohibited on the church premises.

- The premises must be left in a clean and tidy condition.

- Payment is due within seven (7) days of invoice.

- Rates include GST.

- Method of payment for hall hire is electronic funds transfer (eft) – details on invoice.